

From: [REDACTED]
To: -- City Clerk
Subject: Public Comment Item #11
Date: Sunday, April 16, 2023 5:55:37 PM

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Dear Mayor and Councilmembers,

Thank you and city staff for your work to establish a police auditor. I recommend the council and staff inquire further into the following areas of concern:

(1) Preserve Public Safety Advisory Group (PSAG) for non-law enforcement membership.

In San Leandro last year (a program used as a work reference by IntegrAssure), the public had to turn out to course correct the direction of their civilian led review board, as the city was intending to allow police officers to sit on the board. I see no mention in the proposal or related attachments of IntegrAssure's or the City's position on this issue. The AHCAC was clear on this point, and it would be a shame to have to repeat this conversation. **Could the Council state at this meeting that the intention for the Petaluma's "Public Safety Advisory Group" (PSAG) is for this body to exclude law enforcement membership?**

(2) Ensure human translations for vital information.

Exhibit A Page 7 in the "Community Outreach" section of the IntegrAssure proposal states: *We will also provide an email address, phone number and a **multilingual website** devoted to the City of Petaluma during our engagement as IPA. We will receive and respond to complaints and issues from community members and will commit to a service level agreement for such responses. An example of these efforts can be found at auroramonitor.org and sanleandro-ipa.com.*

The San Leandro reference IPA website does not have any translation. Additionally, the Colorado reference site has machine translation only. At a minimum, the complaint process and critical public reporting should be human translated as these should be considered vital information and the city should provide meaningful access to served LEP (Limited English Proficiency) populations. Here is a straightforward federal resource providing clear guidance to law enforcement agencies around serving LEP communities:
https://www.dhs.gov/sites/default/files/publications/lep-resouce-guide-law-enforcement_0.pdf

(3) Please share the expected travel frequency & cost to be billed to the site

The IntegrAssure proposal states in Exhibit C, page 1: *"Mr. Thomas will be providing services from **his base in Southern California** and Ms. Lewis will be providing services from **her base in Nevada** (both short travel times from Petaluma). If successful, it is the intention of IntegrAssure to establish a Bay Area presence."* These travel distances are not insignificant - they should be ballparked/estimated so the public has a sense of the total cost. **Also, what does "if successful" mean?** If IntegrAssure is successful in getting this contract, will they establish a bay area location and be more present / reduce travel expenses, and if so, when will this be established?

(4) Please share the estimated cost of the website to be billed to the city.

The website is to be built within the first 30 days of the contract signing. Exhibit C, Page 3 "Total Estimate of Level of Effort" - states "*IntegrAssure is offering to perform the tasks described within the RFP for a not to exceed amount of \$170,000 exclusive of travel and associated costs with establishing an IPA website which would be billed at cost to the City.*" It is great that the site will go up quickly, and I assume this also means the team understands the general scope and can ballpark a cost for this effort.

Thank you for all your work on behalf of public safety!

Eric Leland
Petaluma Resident